

Wedding Detail :

Wedding /Ceremony Detail	
Date	
Time	
Venue	
Contact person at Venue	
Proposed Rehearsal Date and time <i>(Optional)</i>	

Admin/Documentation Requirements For Couple :

	Received
Copies ID/Passport(Groom) X 2	
Copies ID/Passport (Bride) X2	
Passport size photo's (Bride) X3	
Passport size photo's (Groome) X3	
Divorce Documentation (if applicable)	
If yours is an ante-nuptial agreement, we will need a copy of the contract from a lawyer	

- (I will be able to certify the ID/passport copies for you)
- You will be required to give left thumb finger prints on the day. (I will have necessary ink pad & wipes to make sure that this is as neat as possible.)

Particulars of Couple :

	Husband	Wife
ID/passport #		
Forenames in full		
Previous Surnames?		
Surname (current)		
Dates of Birth		
Nationality		
City/town of birth		
Country of birth		
Residential Address		
Telephone #		
Highest education level completed		
Current occupation		
Bride's Surname after Marriage		
Current Marital Status		

- If one or both of you have been previously married, Home Affairs will require a copy of the decree of divorce which I will submit on your behalf.

Particulars of Witnesses:

	Witness 1	Witness 2
Surname		
Forenames in full		
ID/passport #'s		
Telephone #		

Documentation Required for Witnesses:

	Received
Copies ID/passport (<i>Witness 1</i>)	
Copies ID/passport (<i>Witness 2</i>)	

Further Legalities :

- (i) If either of you is not a South African citizen, please do consult with me. I will compile all needed documentation and ensure the process is completed to the point of receiving your abridged certificate.
- (ii) If one or both of your of you do not have an S.A. ID document, Home Affairs requirement is that a BI-31 form is filled in. I have copies of these. We can complete the document together so that I can submit this on your behalf. A certified copy (I can certify for you) of your passport is also required.
- (iii) If you are not a South African citizen a letter of no impedance is also required from the foreign affairs department of the country in which you are a citizen.

